

Attachment B: Instructions on Submitting Proposals

Proposal Submission Instructions

Respondents must prepare and submit their proposals in accordance with the requirements of this Request for Proposals (RFP).

Evaluation Criteria and Scoring

Proposals will be evaluated using the criteria and scoring methodology described in **Section 4 – Proposal Evaluation and Award** of the RFP. Respondents should ensure that their proposals clearly address each evaluation criterion and provide sufficient information for reviewers to assess their responses.

Submission Deadline

Completed proposals must be submitted **no later than Friday, August 28, at 5:00 p.m.** Late submissions may not be accepted.

Submission Contact

All final proposal submittals shall be sent to:

Ryan Gilbert

Deputy Executive Director

Puyallup Tribal Health Authority

2209 East 32nd Street

Tacoma, WA 98404

Telephone: 253-593-0232 Ext. 7934

Email: Rgilbert@eptha.com

Respondents are responsible for ensuring that all required proposal components are complete and received by the submission deadline. Incomplete or late submissions may be deemed non-responsive and may not be considered for award.